



# **MEDICINE HAT CATHOLIC BOARD OF EDUCATION**

## **Notre Dame Academy**

# **School Educational Plan**

## **2019-2020**

# NotreDame Academy

## MEDICINE HAT CATHOLIC BOARD OF EDUCATION



## DISTRICT PHILOSOPHY

### Our Mission

In partnership with family, Church and community, we provide Catholic Education of the highest quality to our students.

### Our Vision

A Gospel-centered community committed to:

- Learning excellence
- Christian service
- Living Christ

### Our Motto

*Showing the Face of Christ to All.*

### Our Values

We believe that Catholic education is a ministry that is at the heart of the Church.

In our ministry, we value and celebrate:

Teaching and living our Catholic faith.

Our Catholic traditions.

Our ability to offer a full range of educational programs for all students.

The uniqueness of each child (that each child is special).

## Administration Message for Notre Dame Academy:



***Our names are Neal Siedlecki (Principal) and Lon Bosch (Vice Principal) and we are the Admin. Team at NDA.*** We are very proud to be one of the nine Catholic Schools within the Medicine Hat Catholic Board of Education (MHCBE). We are also extremely proud that we are one of only a very few successful sports academy schools in Alberta and Western Canada.

In addition, we continue to offer innovative and unique exploratory programs like Lego-robotics, Rocketry, Carpentry, Plumbing, Drama, Food Studies, Art, Outdoor Education, etc. to keep our students engaged in their learning.

We consider ourselves a community school with many great partnerships. Notre Dame Academy has a very well developed partnership with Medicine Hat College. Because of this partnership, we are able to offer an amazing Industrial Arts program in Carpentry, Electrical, Computer Aided Drafting and Plumbing. Our leadership in this program have been the envy of other schools as they now are seeking to develop a partnership with the MHC. Too, our sports academy programming has been so successful over the past 16 years and now we are also seeing other districts wanting to also build sports academy programming into their schools and districts. Some other partnerships NDA has include the COOP who provides our school with breakfast items for our free breakfast program. Notre Dame also has recently formed a partnership with the company Under Armour.

Our school focus and missions are:

- Build Effective Relationships with Each Other and Our Students.
- Living Our Faith Through Service
- Helping All Students Learn

Open communication with all stakeholders is the key to further developing and improving our school. With this, as the Admin. Team of Notre Dame Academy, we are excited and proud to share with you the results contained within this report. Thank you for your interest in this document.

## Notre Dame Academy Profile

Notre Dame Academy has a student population of approximately 400 ***students in Grade 6 to 9***. As a sports academy school, we offer specialized training in baseball, golf, hockey and soccer. Approximately, half of our school population takes part in our sports academy programming. As a Catholic school, we strive to live the beliefs of our Catholic faith enhanced by daily prayer, celebrations, assemblies and service to others.

## Notre Dame Academy: Enrolment Trends

Grade	2019 - 2020	2018- 2019	2017- 2018	2016- 2017	2015- 16	2014-15	2013- 14	2012- 13	2011- 12	2010- 11	2009- 10	2008- 09	2007- 08	2006- 07	2005- 06	2004- 05
5						Dr. Roy Wilson Opened					90	100	100	102	98	97
6	115	99	94	85	83	86	82	94	98	96	109	113	106	104	109	115
7	121	105	115	89	88	88	102	111	89	104	112	102	107	104	116	102
8	105	108	94	98	82	99	99	98	99	106	101	100	102	109	102	81
9	108	93	99	86	104	97	86	83	97	85						
<b>TOTAL</b>	449	405	402	358	357	370	369	386	383	391	412	415	415	419	425	395

## Why a School Education Plan?

Continuous improvement is an expectation within our schools. Planning and reporting processes at the school level are essential for focusing efforts to improve the quality of education provided to students. Each year schools complete an annual plan. School plans focus on the strategic priorities of the District and align with the Provincial Annual Education Results Report (AERR).

The Medicine Hat Catholic Board of Education held a Strategic Planning session. The Strategic Planning session provided an opportunity for stakeholders to review the vision, mission, values, and to articulate the strategic priorities for the district. Representatives from stakeholder groups included trustees, senior administration, central office staff, and school based administration.

Based on the responses, the stakeholder groups brainstormed possible themes. The information collected was used to develop *District Strategic Priorities*. The Strategic Priorities are the focus for the MHCBE 3 year plan (**2018-2021**) and for *School Based Annual Plans* for the **2019-2020** school year.



## Developing our Priorities for the School Education Plan

The District priorities for 2018-2019 focuses on **OUR FAITH**, to enhance our Catholic identity. Ensure every student is successful through **LITERACY AND NUMERACY**. Support student learning through the use of **TECHNOLOGY**. Provide a **CONTINUUM OF SUPPORT** for the **MENTAL HEALTH** and wellbeing for students, parents & staff in a welcoming, caring, respectful and safe learning environment. To foster **MEANINGFUL PARENT INVOLVEMENT** and **STAKEHOLDER**

**COMMUNICATION**, effective and meaningful communication to all stakeholders and **PLANNING**, developing a long term facility plan on the effective use of schools.

Each priority includes strategies for implementation at the District and school level and provides outcomes for *what success looks like*. Working together, in partnership, the priorities will become achievable.

The Medicine Hat Board of Trustees is committed to strategic planning as a systematic process for developing a long term vision that engages stakeholders in meeting the needs of all students who attend the Medicine Hat Catholic School District.

Faith Technology  
Literacy Numeracy  
Mental Health Support  
Parent Involvement

# 5 Strategic Priorities for 2018-2019



## Strategic Priorities

### District & School

#### Strategic Priority #1

**Celebrate our Catholic identity through the Marks of a Catholic School.**

District Goal: Enhancement of Catholic Education.

#### Strategic Priority #2

**Provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment.**

\*Outcome One: Alberta students are successful.

\*Outcome Three: Alberta's education system respects diversity and promotes inclusion.

\*Outcome Four: Alberta has excellent teachers, school leaders and school authority leaders.

#### Strategic Priority #3

**Develop teachers with the necessary skills to teach 21<sup>st</sup> century learners.**

\*Outcome One: Alberta students are successful.

\*Outcome Two: Alberta's education system supports First Nations, Métis and Inuit Students' success.

#### Strategic Priority #4

**Effectively use technology to support learning.**

\*Outcome Four: Alberta has excellent teachers, school leaders and school authority leaders.

#### Strategic Priority #5

**Foster meaningful parental involvement and stakeholder engagement.**

\*Outcome One: Alberta students are successful.

\*Outcome Two: Alberta's education system supports First Nations, Métis and Inuit Students' success.

\*Outcome Three: Alberta's education system respects diversity and promotes inclusion.

\*Outcome Five: Alberta's education system is well governed and managed. \***Annual Education Results Report (AERR) Outcomes**





**Priority 1 – WHAT THE DISTRICT WILL DO**

<b>Strategic Priority #1: Celebrate our Catholic identity through the Marks of a Catholic School</b> <b>District Goal</b> – The Enhancement of Catholic Education	
<b>District Strategies</b>	<b>Indicators of Success</b>
<b>1. Inspired by a Supernatural Vision</b> - Prayer is central to our day: all schools will be given resources to use throughout the year to add to their prayer libraries. - Our schools will each be consecrated to Mary again during the month of May. - Information about our Saints will be sent out to our teachers, students and parents on a regular basis so that we are able to see our relationship with these holy people.	- Prayers will be said in each school at least three times throughout the day. - All schools will have had one of our priests or deacons in to their buildings to consecrate them to Mary before the end of May. - Increased awareness of our Saints and their support through prayer for us.
<b>2. Founded on a Christian Anthropology</b> -All Grade four students will receive a bible at our Bible Liturgy in the fall and then be taught Lectio Divina to open up the word of God. - Students in Grades 5 & 6 will attend retreats at their parishes to bridge our Faith Curriculum with our parishes. - The dignity of all students will be acknowledged through our inclusion of all students into our spiritual family.	- All students receive a bible and the Religious Education Coordinator will go into each class for teachings. - All students in these grades will attend the retreats and when possible join the parishioners in the Eucharist at mass. Evaluation of the retreat will follow. - Students feeling a sense of belonging and family.
<b>3. Animated by Communion and Community</b> -Create a shared word document for schools to input their Charity and Social Action projects highlighting the Catholic Social Teaching Connection and opportunities to incorporate prayer. These will be shared with parishioners during Catholic Education Week. - Continue communication with our parishes by having an administrator sitting on each church's Parish Pastoral Council. - Continuation of School Sponsored masses to share in community with our parish families. - Meeting with our priests and administrators once a year to plan masses, liturgies, retreats, school visits, etc. to build on our school/parish partnerships. - Help to support schools in finding and/or providing visible symbols of our faith.	-Admin, teachers and students will be able to identify the intentional connection between actions and our faith. - Communication flowing freely between parish and schools. - Each school sponsors a mass and social gathering for parishioners in one of our churches. - Yearly planning meeting in June to set dates for the upcoming school year. - Each classroom has visible signs of our faith and entrances to our schools are clearly recognizable as Catholic.



## **Strategic Priority #1: Celebrate our Catholic identity through the Marks of a Catholic School**

**District Goal** – The Enhancement of Catholic Education

<b>District Strategies</b>	<b>Indicators of Success</b>
<b>4. Imbued with a Catholic Worldview throughout its Curriculum</b> <ul style="list-style-type: none"><li>- Dedicated support for our new Religion program by offering in-service to grade 6 teachers.</li><li>- Encouraging our new Chaplain to create sessions for junior and high school teachers on how to permeate faith into various core subjects.</li><li>- Permeation ideas sent out regularly to teachers to add to their lesson plans/encouraging grade level groups to work on these during one of their PD sessions this year.</li></ul>	<ul style="list-style-type: none"><li>- Teachers feeling confident in delivering the new program and creation of outcomes for reporting purposes.</li><li>- Creation of brochure for teachers and summary of how many sessions were accessed.</li><li>- Sharing of permeation ideas with other grade level teachers in various subjects.</li></ul>
<b>5. Sustained by Gospel Witness</b> <ul style="list-style-type: none"><li>- Support for our newly hired teachers in providing Faith Formation sessions held four times throughout the year.</li><li>- District Faith Day: all staff in the division will come together and deepen their faith through our keynote speaker centered on our theme – “Come near to God and he will come near to you.” James 4:8 as well as two division masses throughout the year.</li><li>- Division Leadership team will participate in book study and reflection on <i>The Grateful Disciple</i> – by David Wells.</li><li>- All teachers have access to Professional Development opportunities via links on our district website, RCIA classes, Pearson online sessions.</li><li>- Celebrate nominees for Excellence in Catholic Teaching and provide financial support for attendees of SPICE or Blueprints.</li></ul>	<ul style="list-style-type: none"><li>- New teachers feel confident in sharing their faith and curriculum with their students.</li><li>- Staff feel renewed and empowered in their vocation as an employee of Medicine Hat Catholic. Feedback received through personal conversations and e-mails.</li><li>- Obtain feedback from the team through a form of reflection or survey.</li><li>- Number of staff that have accessed these resources.</li><li>- One teacher or administrator will be selected as the successful recipient of Excellence in Catholic Teaching. Three teachers/administrators are provided financial assistance from the Education foundation (standing item).</li></ul>

**Priority 1 – WHAT THE SCHOOL WILL DO**

<b>Strategic Priority #1 Celebrate our Catholic identity through the Marks of a Catholic School</b> <b>District Goal – The Enhancement of Catholic Education</b>	
<b>School Strategies</b>	<b>Indicators of Success</b>
Continue communication through school website, social media, newsletter and Week at a Glance.	All families will receive newsletter and Week at A Glance via email which will include our faith message for our Monday Morning assembly. Acts of service will be celebrated and shared through social media platforms.
Students participating in school masses Combine masses with Mother Teresa and St. Mary's – build transitions and relationships - try to get priests more involved in school –	Number of students participating in reading, bringing up gifts (possibility of students from each grade given an opportunity to participate in designated masses, parish priest visits.) Form a choir once again – encourage grade 9's to be leaders.
Communicate through Instagram, Twitter and Facebook feeds. - showcase service projects using social media	Our district is encouraging all schools to take part in this, we will send out messages as they happen or for upcoming events using this new form of communication.
Active Learning - Community Service Projects (Hands on activities, staff and students being seen in the community doing great things, etc.) - Visiting Good Sams, Santa's Little Helpers, Snow Angels, Prairie Gleamers, Christmas Store, etc.	Teaching Faith by Doing instead of only Hearing Increased results on our Catholic Education Survey Picture wall of service projects in school. Share experiences in church bulletins and newsletters.
Grade 6 Retreats will be held at Holy Family Parish.	Students begin the retreat by joining the parish community in a Eucharistic celebration. Volunteers from the parish help with the retreat (i.e. Sacrament Coordinator, Retreat coordinator and other parishioners). The retreat will be followed by an evaluation to ensure that it is successful.
The schools will continue to sponsor masses at parishes, with the Religious Ed. Coordinator liaising between church and schools.	Each school sponsors one Mass in the school year.

Every other Monday Morning Assembly we have a “Live Like That” message or Liturgy lead by Chaplain Shane to enhance Catholicity - practice songs specific to our school masses during this time.	See more students and staff participation
Take our students to 4 school masses / celebrations each year to encourage participation in the Catholic Church.	Seeing more students attend church.
We encourage and practice daily prayer two to three times a day.	Students can recite the prayers.
This year each classroom will be involved in some sort of service project. Classes can do it individually or by grade level.	We have found that students at this level tend to learn more about Jesus and How He wanted us to live through doing acts of kindness like He did. This helps us focus on our “LIVE LIKE THAT” philosophy.
Chris Koch or Face to Face or motivational presenters – possibly Robb Nash Project	Presenters like these really seems to energize students about their faith. This will provide our students with a very faith enriched activity.
Foods students and Brown Bag Program provide food for the Champion Centre and others in the school	Learning our Faith Through Service
Chaplain Shane visiting classrooms and administering lessons	Increase Faith
Vocations presentation	Increase Faith

**Priority 2 – WHAT THE DISTRICT WILL DO**

**Strategic Priority #2: Provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment**

**AERR** \*Outcome One: Alberta students are successful.

**AERR** \*Outcome Three: Alberta's education system respects diversity and promotes inclusion.

**AERR** \*Outcome Four: Alberta has excellent teachers, school leaders and school authority leaders.

District Strategies	Indicators of Success
Implement "Safe Interventions with Students" Administrative Procedure and Support Space Guidelines, to ensure safe interactions between students and staff.	Administrative Procedure is shared with stakeholders to increase awareness and support for implementation of strategies at each of these levels: <ul style="list-style-type: none"> <li>- Proactive and/or Regulatory Strategies</li> <li>- De-escalation strategies</li> <li>- Follow-up/Restorative/De-briefing strategies</li> </ul>
Continue to train staff in creating and maintaining holistic safety through SIVA, Self-regulation training and a focus on Trauma-informed practices.	<ul style="list-style-type: none"> <li>- Shift from Behaviour Support Plans that put the emphasis primarily on the reaction cycle to Safety and Regulation Support Plans and/or WISE Plans that place the emphasis on ongoing safety and regulation.</li> <li>- Plans are completed by teachers in the ISP Dossier system.</li> <li>- Emphasis on student involvement (and eventual leadership) in these plans.</li> </ul>
Develop a post-intervention process for school staff and students to reflect and restore safety after a traumatic event.	<ul style="list-style-type: none"> <li>- Following an incident, environment safety and impact on others is assessed in order to restore safety.</li> <li>- Accurate and comprehensive documentation of an incident is recorded to create safety for both the support persona and the person being supported. Accurate documentation reflects changes in behavior, the type of care and support the individual is receiving, and protects the support person.</li> </ul>
Provide a continuum of support through school teams consisting of School Liaison Counsellors, Mental Health Workers, CCT Wellness Facilitators, teachers trained in mental health literacy, Learning Services Facilitators, Behaviour Associates and Administrators.	<ul style="list-style-type: none"> <li>- Increase in community engagement in collaborative meetings.</li> <li>- Increased family/community supports and family-school connections.</li> <li>- School teams meet regularly to plan programming based on the needs of the students.</li> </ul>

**Priority 2 – WHAT THE SCHOOL WILL DO**

**Strategic Priority #2 Provide a continuum of support for the mental health and well-being for parents, students and staff in welcoming, caring, respectful and safe learning environment.**

**AERR** Outcome One: Alberta Students are Successful.

**AERR** Outcome Three: Alberta's education system is inclusive.

**AERR** Outcome Four: Alberta has excellent teachers, and school and school authority leaders.

School Strategies	Indicators of Success
Bring Mental Health person into Monday Morning Assembly and introduce her to the students - share a video from the "I am Second" video series of a celebrity who has struggled with different issues.	Less apprehension to go and see More student utilizing Reduce student anxiety
Accessing Wellness Facilitator (CCT) in classes	Added mental health awareness Being utilized in Health, Religion, Academy classes
Scrum Meetings (this team consists of Alberta Mental Health Representative, Wellness Facilitator, Administration, PASE Coordinator)	More awareness of student needs and concerns – plans put in place to help students
Monday Morning PLC Meetings	More awareness of student needs and concerns – plans put in place to help students Address a plan of action to meet student needs.
Middle Admin Team (this team consists of Administration and our 3 Designate Principals.)	More awareness of student, teacher and parent needs and concerns – developed plans to deal with issues.
PASE Room – more staff involvement (eg. Birthday parties, drop-ins, etc.) Pursuing Achievement Through Self Discipline and Education	Give students the tools to help them deal with their struggles in the classroom. Better relationships with positive adults in the building. Every child has a healthy adult they can come to in need. More support for Mrs. Letkeman.
Establishment of Girl Group Meetings (boys to follow) – CCT	Students find ways to help deal with their mental health struggles.
Parent Volunteer Program	More healthy adults in the building in which students can build relationships with.
Weekly meetings with Admin and Mental Health worker to discuss students.	Provide a larger awareness of support for students in need.
CCT within classrooms	Students more educated in ways to manage their mental health. Safe environment to discuss items of concern in.
Leadership students lead yoga sessions at lunch	Students have a way to manage their mental health.

Keep reminding staff of Homewood Health	Support system for teachers and staff
Health and Wellness Expo	Staff and students become more educated in the mental health issues and ways to manage it.
Send students to the Mental Health Symposium	Increase interest in writing.

**Priority 3 – WHAT THE DISTRICT WILL DO**

**Strategic Priority #3: Develop teachers with the necessary skills to teach 21<sup>st</sup> century learners**

**AERR** \*Outcome One: Alberta students are successful.

**AERR** \*Outcome Two: Alberta's education system supports First Nations, Métis and Inuit Students' success.

<b>District Strategies</b>	<b>District Strategies</b>
A District wide PD plan will be developed to allow teachers focused collaboration time, personal PD opportunities, and will allow the school to develop PD plans unique to the needs of each school.	A District wide PD plan will be developed to allow teachers focused collaboration time, personal PD opportunities, and will allow the school to develop PD plans unique to the needs of each school.
Alberta Learning Teacher Quality Standards will be a focus for School PD.	Alberta Learning Teacher Quality Standards will be a focus for School PD.
Formation of a District Leadership Enhancement Program.	Formation of a District Leadership Enhancement Program.
Alberta Leadership Quality Standards will be a focus for District leaders.	Alberta Leadership Quality Standards will be a focus for District leaders.
Engage schools in developing specific programming to assist students struggling with literacy/numeracy. (RTI, LLI, Leveled Grouping, Joyful Literacy etc.)	Engage schools in developing specific programming to assist students struggling with literacy/numeracy. (RTI, LLI, Leveled Grouping, Joyful Literacy etc.)



**Priority 3 – WHAT THE SCHOOL WILL DO**

**Strategic Priority #3: Develop teachers with the necessary skills to teach 21<sup>st</sup> century learners**

**AERR** \*Outcome One: Alberta students are successful.

**AERR** \*Outcome Two: Alberta's education system supports First Nations, Métis and Inuit Students' success.

<b>School Strategies</b>	<b>Indicators of Success</b>
Grade level focused PLC Meetings – this will allow teachers to collaborate with each other to focus on student needs and the actions that are needed to help these them.	Multi-teacher awareness of students with special needs. Collaborative Action plan development for these students.
Explore new CTF programming for students and teachers – MHC CADD Program	Students get a better understanding of real life skills.
Continuous education of technology for teachers – Google Docs, Gmail, Google Classroom, etc.	Teachers feel confident and can explore new ways to teach their students
Staff In-services on NEW Technology – apps, Google suit	Teachers using these in their classrooms
Mentorship Program for NEW teachers	Beginning teachers feel welcome, confident and capable to work all learning types of students.
Educational Articles for Continuous Improvement (Marshall's Memo's)	Teachers bettering their practice.
Teachers share practices with each other that they are finding successful	Staff Meeting Better Practices Review
PD Opportunities shared with staff	Staff attending

**Priority 4 – WHAT THE DISTRICT WILL DO**

<b>Strategic Priority #4 Effectively use technology to support student learning.</b> <b>AERR * Outcome Four: Alberta has excellent teachers, school leaders, and school authority leaders.</b>	
<b>District Strategies</b>	<b>Indicators of Success</b>
District technology planning committee will review the Learning and Technology Policy Framework, District Technology survey results, District Technology Vision and Mission statement, best practices from other Districts and begin development of a defined three-year plan for technology in the district.	<ul style="list-style-type: none"> <li>- Technology committee meets quarterly.</li> <li>- Technology committee prepares a draft 3 year plan for technology for the district.</li> </ul>
District teachers will implement a K-6 technology scope and sequence. (Draft document presented to Board and DLT for feedback).	<ul style="list-style-type: none"> <li>- Number of teachers (K-6) successfully implementing the Technology Scope and Sequence.</li> </ul>
The District Technology Committee outlines a staff PD plan utilizing “lead teachers” in each school as trainers.	<ul style="list-style-type: none"> <li>- Each school identifies at least one lead teacher.</li> <li>- Each school spends a minimum of one PD day on teaching and learning using technology with the lead teacher as main presenter.</li> </ul>
Lead teachers will access a variety of hardware and software on a trial basis to determine best fit for teaching and learning.	<ul style="list-style-type: none"> <li>- Number of lead teachers accessing and learning new technology for teaching and learning.</li> </ul>
District technology lead teachers improve technology skills for teaching and learning.	<ul style="list-style-type: none"> <li>- A PD day is scheduled for all technology lead teachers (August 2020).</li> </ul>
Participation continues in the ATLE – Alberta Technology Leadership in Education Conference.	<ul style="list-style-type: none"> <li>- District Technology staff are involved with ATLE events and the opportunity to network, discuss and learn about trends in the field along with emerging technologies and Alberta Education initiatives.</li> <li>- Certificated staff members attend the annual conference.</li> <li>- Conference attendees report and share knowledge with the Committee.</li> </ul>

**Priority 4 – WHAT THE SCHOOL WILL DO**

<b>Strategic Priority #4 Effectively use technology to support student learning.</b> <b>AERR Outcome Four:</b> Alberta has excellent teachers, and school and school authority leaders.	
<b>School Strategies</b>	<b>Indicators of Success</b>
Encouraged each teacher to find a way to incorporate new technologies into their classrooms for better communication home to parents. For example: remind, taking pictures of homework boards and texting homework to parents. Powerschool email to all parents for assignments.	Better Communication to parents.
Instagram, Twitter and Facebook Feeds – share successes at NDA as they happen or after for parents to see the great things that are happening at NDA. Other forms of communication – Daily Dawg, Hallway Monitors, Our Website...)	Better communication with parents and better marketing of our school within the community and essentially worldwide.
Continuous education of technology for teachers – Google Docs, Gmail, Google Classroom, etc.	Teachers feel confident and can explore new ways to teach their students
Incorporate software (speech to text, etc.) to support student learning	Students and teachers feel more comfortable using this technology. Measure of success – students and teachers actually using the software in their classrooms.
Teach students the basics of software (word, excel, Microsoft office, keyboarding skills, Google Docs)	Students and teachers feel more comfortable using this technology. Measure of success – students and teachers actually using the software in their classrooms. Training for students and staff to use Speech to Text.
Have students share technology they are using: Google apps, Quizlet, Pechakutchu, Virtual Reality Apps, CoSpaces, etc.	Improve student performance.

**Priority 5 – WHAT THE DISTRICT WILL DO**

<b>Strategic Priority #5 Fostering meaningful parent involvement and stakeholder engagement;</b> <b>AERR</b> *Outcome One: Alberta Students are Successful. <b>AERR</b> *Outcome Three: Alberta's education system respects diversity and promotes inclusion. <b>AERR</b> * Outcome Four: Alberta has excellent teachers, school leaders, and school authority leaders.	
<b>District Strategies</b>	<b>Indicators of Success</b>
Meet with parents and stakeholders to provide information, engage in open conversation and receive feedback on strategies outlined within School Education Plans, Annual Education Results Report (AERR) and discuss other topics of interest to parents and stakeholders.	<ul style="list-style-type: none"> <li>- Parents feel engaged in decisions that affect their children.</li> <li>- Improvement in Parental Involvement Accountability Pillar Results.</li> </ul>
Ensure that the MHCBE and its schools are safe, caring and welcoming, viewing parents as partners by inviting parents and stakeholders to participate in key areas such as Liturgical celebrations, Strategic Planning, Division committees, (Mission review), and other decisions that affect their children.	<ul style="list-style-type: none"> <li>- Parents are included in activities, committees and planning sessions held by the division.</li> <li>- Improvement in Safe and Caring Schools Accountability Pillar Results.</li> </ul> <i>Percentage of teacher, parent and student agreement that: students are safe at school, are learning the importance of caring for others, are learning respect for others and are treated fairly in school.</i>
Develop a communications work plan for the coming year. The plan will incorporate a monthly communication priorities within the division.	<ul style="list-style-type: none"> <li>- A Communication Work Plan is completed that outlines the strategies and goals to be undertaken throughout the school year.</li> <li>- Communication goal aligns with the annual District Strategic Priorities.</li> <li>- The Communications Work Plan will serve as a monthly timeline to efficiently and effectively implement communication strategies.</li> </ul>
Social media platforms are regularly used to communicate and engage stakeholders.	<ul style="list-style-type: none"> <li>- Stakeholder's engagement increases on all social media platforms.</li> <li>- Public bodies and stakeholders endorse MHCBE content through social media platforms by sharing, liking, and retweeting posts.</li> </ul>
Effective ongoing communication with our parish communities, including regular updates in church bulletins and invitations to school and district functions. Members of the Parish community are invited to participate in division functions and committees.	<ul style="list-style-type: none"> <li>- The two parishes and parishioners within Medicine Hat feel connected to the Medicine Hat Catholic School Division and knowledge about the school division increases.</li> <li>- School Parish Relations Committee meets with parish service groups to provide suggestions for nurturing the relationship between parish, home and school.</li> <li>- Two administrators become a parish council member at each of the parishes.</li> </ul>

**Priority 5– WHAT THE SCHOOL WILL DO**

**Strategic Priority #5 Fostering meaningful parent involvement and stakeholder engagement;**

**AERR** \*Outcome One: Alberta Students are Successful.

**AERR** \*Outcome Two: Alberta's education system supports First Nations, Métis and Inuit students' success.

**AERR** \*Outcome Four: Alberta has excellent teachers, school leaders, and school authority leaders.

**AERR** \*Outcome Five: Alberta's education system is well governed and managed.

School Strategies	Indicators of Success
1. Ensure that NDA is safe, caring and welcoming. We want to view parents as partners by inviting parents and stakeholders to participate in key areas such as Liturgical celebrations, weekly assemblies, service projects, sports tournament events, parent council and other decisions that affect their children.	Parents are included in activities, celebrations, committees and planning sessions held by the school. Improvement in Safe and Caring Schools Accountability Pillar Results. <i>Percentage of teacher, parent and student agreement that: students are safe at school, are learning the importance of caring for others, are learning respect for others and are treated fairly in school.</i>
2. Social media platforms will increase at Notre Dame Academy.	Notre Dame Academy will have an Instagram, Twitter and Facebook presence. Improvement in the PARENT INVOLVEMENT and CONTINUOUS IMPROVEMENT Accountability Pillar Results.
3. Form a parent volunteer program at NDA where as parents are in the school doing activities or helping in classrooms on a more daily basis. - share their expertise – PE, coaching, foods lab, etc.	Presence of parents in the building. Hot Lunch Parent Group
4. Parents vs. Students in after-hours games – vball, bball, badminton, etc.	Increases parent involvement. Higher rating on AERR report in the Parent Involvement section.
5. Positive Parent Communication from teachers	Parents feel they have a greater connection to the school.
6. Week at a Glance – to all parents and staff	Parents are better informed of what is happening at the school.

## Notre Dame Academy: Accountability Pillar

### Accountability Pillar Overall Summary

3-Year Plan - May 2019

School: 1229 Notre Dame Academy

Measure Category	Measure	Notre Dame Academy			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	93.3	87.7	86.6	89.0	89.0	89.3	Very High	Improved Significantly	Excellent
Student Learning Opportunities	Program of Studies	76.2	64.9	67.1	82.2	81.8	81.9	Intermediate	Improved	Good
	Education Quality	90.6	88.4	87.3	90.2	90.0	90.1	Very High	Maintained	Excellent
	Drop Out Rate	1.5	0.0	0.3	2.6	2.3	2.9	Very High	Maintained	Excellent
	High School Completion Rate (3 yr)	n/a	n/a	n/a	79.1	78.0	77.5	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	PAT: Acceptable	85.9	90.2	89.4	73.6	73.4	73.3	Very High	Declined	Good
	PAT: Excellence	23.6	27.4	26.3	19.9	19.5	19.2	High	Maintained	Good
Student Learning Achievement (Grades 10-12)	Diploma: Acceptable	n/a	n/a	n/a	83.7	83.0	83.0	n/a	n/a	n/a
	Diploma: Excellence	n/a	n/a	n/a	24.2	22.2	21.7	n/a	n/a	n/a
	Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	56.3	55.7	55.1	n/a	n/a	n/a
	Rutherford Scholarship Eligibility Rate	n/a	n/a	n/a	64.8	63.4	62.2	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Transition Rate (6 yr)	n/a	n/a	n/a	59.0	58.7	58.7	n/a	n/a	n/a
	Work Preparation	91.7	77.5	77.8	83.0	82.4	82.6	Very High	Improved	Excellent
	Citizenship	89.2	79.4	79.3	82.9	83.0	83.5	Very High	Improved Significantly	Excellent
Parental Involvement	Parental Involvement	84.1	69.1	76.9	81.3	81.2	81.1	Very High	Maintained	Excellent
Continuous Improvement	School Improvement	93.4	80.7	81.0	81.0	80.3	81.0	Very High	Improved Significantly	Excellent

## RESPONDING TO ACCOUNTABILITY PILLAR RESULTS

School Strategies by Measure	Indicators of Success
Safe & Caring Schools	<p>2 years ago, we were at an Intermediate Level. Last year we increased to a HIGH Level with is a grea improvement. This year we are very pleases to have the highest rating of VERY HIGH. We are very proud of this accomplishment.</p> <ul style="list-style-type: none"> <li>- Enhanced NDA Discipline Policy</li> <li>- Middle Admin Team Development</li> <li>- Lunch time Support Room</li> <li>- More class presentations on issues with mental health and addictions CCT and MHPS</li> <li>- Identify and correct community gossip</li> <li>- Live Like That talk focuses</li> <li>- Increase in Sports Team and NEW Philosophy – we have a team for you.</li> <li>- Weekly meetings with Admin and Mental Health worker to discuss students.</li> <li>- Foods students make food for the Champion Centre</li> <li>- Service Projects in all classrooms.</li> <li>- Hour Zero – lockdown and fire drills</li> <li>- Strong communication to all staff regarding student situations</li> <li>- Teacher Book Talks</li> <li>- Leadership Group and Spirit Committee – helps students get involved in their school</li> </ul> <p>Areas to Look into:</p> <ul style="list-style-type: none"> <li>- longer lunch hour for students to finish their lunches</li> <li>- begin to look into community coaches – harder to get coaches each year.</li> </ul>
Student Learning Opportunities	<p>Last year, we had a rating of VERY LOW and now we are happy to see us moving upward into the Intermediate area. We still struggle the area of offering a second language and music.</p> <ul style="list-style-type: none"> <li>- NEW Grade 6 Music Program</li> <li>- Offering Drama in Grades 7-8</li> </ul>



	<ul style="list-style-type: none"> <li>- New option development – Shop 8 at MHC, Foods 8, Outdoor Pursuits</li> <li>- Opportunity for student s to get involved with Drama production at St. Mary’s.</li> <li>- Look for opportunities to get more girls involved in academy programming.</li> <li>- Enhanced Grade 6 Music Program</li> <li>- Education Quality Up <ul style="list-style-type: none"> <li>- Academy Programming Doubled in Baseball – all academies are pretty much full – first year for a waiting list.</li> </ul> </li> </ul>
Preparation for Lifelong Learning, Citizenship, World of Work	<p>Last year, we had a rating of Intermediate and this year we took a huge jump and ended up with the top rating of Very High.</p> <ul style="list-style-type: none"> <li>- Grade 8 Foods and Grade 8 Options</li> <li>- Hands on options help in this area – foods, robotics, rockets, carpentry, woods, plumbing, welding, sewing, etc.</li> <li>- Service Project in all classrooms</li> <li>- Monday Morning Assemblies</li> <li>- High academic expectations</li> <li>- Sports teams for all students</li> <li>- Leadership Group</li> <li>- Bring people in from the community/ sports / business to talk to students about their views of life (Tigers, MHC students, alumni.)</li> <li>- Creating Math curriculum for students in Mexico</li> <li>- Athletes giving back by volunteering at games and tournaments</li> <li>- Concession boys and girls working during lunch.</li> <li>- Leadership Group</li> </ul>
Parental Involvement	<p>Last year, we had a rating of Very Low. This year we moved to a Very High rating. We are most happy with this result of all. One of the best tools we used last year following these results was to send</p>

	<p>home a survey. Long story short – fact was parents wanted to get involved but they just didn’t know how or when.</p> <ul style="list-style-type: none"> <li>- Focus on huge COMMUNICATION WITH PARENTS – website, Twitter, Facebook, emails, Week at a Glance, phone calls, etc.</li> <li>- Huge parent involvement with our teams – refs, concession help, fundraisers, coaching, etc.</li> <li>- 2 major fundraisers a year.</li> <li>- Hot lunches every week</li> <li>- Emphasis / promote parental involvement through week at a glance, facebook and twitter.</li> <li>- Strong Parent Council</li> <li>- Parent Volunteer Program</li> <li>- Parents on school trips.</li> <li>- Notre Dame Open House and Backyard BBQ</li> <li>- Parent coaches</li> </ul>
Continuous Improvement	<p>For the past few years we continue to have a VERY HIGH rating in this area. Our team works very hard at bringing new and improved ideas to NDA in order to enhance the education and well-being of our students..</p> <ul style="list-style-type: none"> <li>- partnership with Under Armour is underway</li> <li>- increased Mental Health Support – girls group, more referrals</li> <li>- Middle Admin Team</li> <li>- Sports Teams for all</li> <li>- Promotion of Sports Academies – word of mouth, social media platforms.</li> <li>- Leadership group</li> <li>- Mascot around and during school events.</li> <li>- Cross Country Team</li> </ul>

# **Notre Dame Academy - Educational Plan**

## **2019-2020**

All 9 Medicine Hat Catholic Schools will post our annual Education Plans on our websites

School Education Plans are developed in partnership with our school staff and parent community.

The Medicine Hat Catholic Board of Education is committed to providing quality education to the students entrusted in our care.

We thank you for your interest in this document. For more information please contact your School Principal.

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