

WELCOME TO OUR CATHOLIC SCHOOLS

MEDICINE HAT CATHOLIC BOARD OF EDUCATION

1251 –1st Avenue SW Medicine Hat, Alberta T1A 8B4

www.mhcbe.ab.ca

Grades 1 to 12

STUDENT REGISTRATION 2018-2019

FOR OFFICE USE ONLY

SCHOOL ID # _____

Birth Cert on File Yes No



"Showing the Face of Christ to All"

Section 1	School: _____ Registering for Grade: _____	
Section 2	Student Information: NOTE: The student's Birth Certificate, Canadian Citizenship Certificate, Passport, Visa, Permanent Landed Immigrant document or other official document must be presented along with this form in order to register as requested by Alberta Education. A photocopy will be placed in the Student Record.	
Section 2	STUDENT'S LEGAL NAME & BIRTH DATE: (as it appears on the Birth Certificate or other legal documentation) Student's Legal Last Name: _____ Birthdate (mm/dd/yy): _____ Student's Legal First Name: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female Student's Legal Middle Name: _____	
Section 2	STUDENT'S AKA NAME—If different from legal name (name by which the student is commonly known in the family & community) Also Known As Surname: _____ Also Known As First Name: _____	
Section 2	Mailing Address: _____ City: _____ Postal Code: _____ Physical Address: (if different from Mailing Address): _____ If you reside outside of the city limits, please provide: Legal Land Description: _____ Home Phone: _____ Student Cell Phone: _____ Name of School Attended Last Year: _____	
Section 3	Parent/Guardian Information: (Please Print)	
Section 3	1 Mother / Guardian Lives With? <input type="checkbox"/> Mail To? <input type="checkbox"/> Yes Name: _____ Address: <input type="checkbox"/> Same _____ Home Phone: _____ Cell Phone: _____ Work Phone: _____	2 Father / Guardian Lives With? <input type="checkbox"/> Mail To? <input type="checkbox"/> Yes Name: _____ Address: <input type="checkbox"/> Same _____ Home Phone: _____ Cell Phone: _____ Work Phone: _____
Section 3	Parent/Guardian Email: _____ (Multiple Email addresses can be listed.)	
Section 4	Emergency & Pick-up Contacts: (Please Print) An "emergency contact person" is someone other than the student's parent(s) or guardian(s).	
Section 4	3 Name: _____ Phone Number(s): (H) _____ (C) _____ (W) _____ Relationship to student: _____	4 Name: _____ Phone Number(s): (H) _____ (C) _____ (W) _____ Relationship to student: _____
Section 4	5 Name: _____ Phone Number(s): (H) _____ (C) _____ (W) _____ Relationship to student: _____	

Section 5	<p>Medical / Physical Information (Optional)</p> <p>You do not have to provide information about medical or physical concerns, but the information could be crucial to the well-being of the student. Are there any medical or physical concerns you would like the school to be aware of that affect the student? For example:</p> <p><input type="checkbox"/> Diabetes <input type="checkbox"/> Allergies <input type="checkbox"/> Heart Condition <input type="checkbox"/> Asthma <input type="checkbox"/> Other</p> <p>Medical Notes: _____</p> <p>_____</p>								
Section 6	<p>Custody</p> <p>The Family Law Act replaces the Domestic Relations Act, the Maintenance Order Act, the Parentage and Maintenance Act, and parts of the Provincial Court Act and Child, Youth and Family Enhancement Act. Parenting Orders replace Custody and Access Orders. Please indicate if any such Parenting Order or Contact Order exists. <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please make arrangements to discuss this with the School Principal immediately. Legal documentation will be required.</p>								
Section 7	<p>Siblings Brothers/Sisters:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border-bottom: 1px solid black;">Name/Age</td> <td style="width: 25%; border-bottom: 1px solid black;">School Attending</td> <td style="width: 25%; border-bottom: 1px solid black;">Name/Age</td> <td style="width: 25%; border-bottom: 1px solid black;">School Attending</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Name/Age</td> <td style="border-bottom: 1px solid black;">School Attending</td> <td style="border-bottom: 1px solid black;">Name/Age</td> <td style="border-bottom: 1px solid black;">School Attending</td> </tr> </table>	Name/Age	School Attending	Name/Age	School Attending	Name/Age	School Attending	Name/Age	School Attending
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Section 8	<p>Citizenship of Student:</p> <p><input type="checkbox"/> 1=Canadian Citizen <input type="checkbox"/> 6=Child of Canadian Citizen <input type="checkbox"/> 7=Child of Legal Immigrant <input type="checkbox"/> 2=Permanent Resident/Landed Immigrant</p> <p><input type="checkbox"/> 5=Temporary Student Visa - Date of Expiry: _____ <input type="checkbox"/> 9=Other</p> <p>NOTE: The student's Birth Certificate, Canadian Citizenship Certificate, Passport, Visa, Permanent Landed Immigrant document or other official document must be presented along with this form in order to register. A photocopy will be placed in the Student Record.</p>								
Section 9	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Part A – Religious Data (Catholic)</p> <p>MOTHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>FATHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>STUDENT <input type="checkbox"/> CATHOLIC (<input type="checkbox"/> IF NON-CATHOLIC → GO TO *PART B)</p> <p>Current Parish? <input type="checkbox"/> Holy Family <input type="checkbox"/> St. Patrick's</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Student Baptized Catholic: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student 1st Communion: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student Confirmation: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*Part B – Religious Data (Non-Catholic)</p> <p>STUDENT DENOMINATION</p> <p>(Optional) _____ Student Baptized: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> </td> </tr> </table>	<p>Part A – Religious Data (Catholic)</p> <p>MOTHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>FATHER <input type="checkbox"/> CATHOLIC <input type="checkbox"/> NON-CATHOLIC</p> <p>STUDENT <input type="checkbox"/> CATHOLIC (<input type="checkbox"/> IF NON-CATHOLIC → GO TO *PART B)</p> <p>Current Parish? <input type="checkbox"/> Holy Family <input type="checkbox"/> St. Patrick's</p>	<p>Student Baptized Catholic: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student 1st Communion: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Student Confirmation: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*Part B – Religious Data (Non-Catholic)</p> <p>STUDENT DENOMINATION</p> <p>(Optional) _____ Student Baptized: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>						
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Section 10	<p>English as a Second Language (ESL) (Canadian-born or Foreign-born students)</p> <p>ESL students are identified as Canadian-born or foreign born students. A Canadian student is eligible for ESL support when the primary language spoken at home is a language other than English. Is your child within this category <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>A foreign-born student is eligible for ESL support when the student has recently immigrated to Canada. Is your child within this category <input type="checkbox"/> Yes <input type="checkbox"/> No</p>								
Section 11	<p>(FNMI) First Nations, Métis, Inuit</p> <p><input type="checkbox"/> 331=Status Indian/First Nations <input type="checkbox"/> 332=Non-Status Indian/First Nations <input type="checkbox"/> 333=Métis <input type="checkbox"/> 334=Inuit</p> <p>Alberta Education is collecting this personal information pursuant to section 33(c) of the FOIP Act as the information relates directly to and is necessary for meeting its mandate and responsibilities to measure system effectiveness and develop policies, programs and services to improve Aboriginal learner success in addition to other legislation applicable to the educational institution. For further information, or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Information and Strategic Services Division, Alberta Education, 10155- 1102 Street, Edmonton, AB T5J 4L5, (780) 427-8501.</p>								
Section 12	<p>Section 23 Francophone Education Eligibility Declaration</p> <p>The exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the <i>School Act</i> and Section 23 of the <i>Canadian Charter of Rights and Freedoms</i>, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exists:</p> <ul style="list-style-type: none"> • Either parent's first language learned and still understood is French, or • Either parent has received their primary school instruction in Canada, in French, or • One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada <p>Does your child have Francophone eligibility? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, and you wish to exercise your right, please contact the Conseil Scolaire Du Sud de l'Alberta at 403-686-6998. The Alberta Student Records Regulations require that, if requested, MHCBE will provide name, address, birth date, and parent's name of Section 23 eligible students to the Francophone School Division.</p>								

Freedom of Information and Protection of Privacy Act (FOIP ACT) - NOTIFICATION OF USE

The Freedom of Information and Protection of Privacy (FOIP) ACT aims to strike a balance between the public's right to know and the individual's right to privacy, as those rights relate to information held by public bodies in Alberta. In a school setting, the privacy of students and parents is protected by the rules that schools must follow in the collection, use, protection and disclosure of personal information. We collect and use personal information for authorized programs and activities that are a normal part of school life. These uses are a vital part of a healthy and functioning school environment. The FOIP ACT does not dramatically change normal school activities; it does not prevent parents from participating in their children's education. It does allow parents and students broader rights to access to information and it does obligate schools to protect privacy. The ACT should be applied in a common sense manner and should not negatively affect school life. The following are an example of many activities that are part of a normal school community life that encourages a healthy participatory environment, which is important and encouraged:

- The use of a students' name, photograph or comments about the student in a school newsletter, calendar, yearbook/ graduation notices or other school publications.
- The taking of individual, class or school group photos for school purposes and the use of student photos for student identification cards.
- The use of students' names on art work or other works or materials displayed in school or school boards locations, or other community events sponsored and supported by the school board. Recognition on honour rolls, graduation ceremonies, awards and scholarship application and recognition; birthday recognition (typically practiced in elementary schools announced over the PA).
- The use of students' name, related contact information and telephone numbers for absenteeism verification and provision of transportation services.
- Photos and/or videos of school activities that are open to the public may be taken and used for purposes outside of the school ie: newspaper articles.
- Where individual students are identified or interviewed and the material is to be used outside the school, separate and specific consents will be required.
- The use and/or disclosure of student's personal information will be used to establish a student record, for program placement, for funding purposes and shared with Alberta Health Services to facilitate services relative to student health including responding to medical emergencies.
- **Your child's religious data will be shared with your attending Parish.**
- If you have any questions about the use or disclosure of the information collected please contact your School Principal or the Superintendent of Schools, 1251-1st Avenue SW., Medicine Hat, Alberta T1A 8B4 (403) 502-8347 phone.

Collection and Use of Personal Information Disclaimer: The personal information collected on this form is part of the District's registration process and is authorized under the provisions of the **School Act and its regulations and also under Section 33(c) of the FOIP Act**. All personal information collected during the registration process and during the course of the school year will be used to provide an educational program and ensure a safe and secure school environment. If you have any questions or concerns regarding the collection or intended uses of this information please contact the School Principal.

Google Apps for Education

Dear Parents and Students:

Your school has access to Google Apps for Education (GAFE). Google Apps gives students and teachers a range of online tools to enrich communication, content creation, and collaboration. When students register in a Medicine Hat Catholic School, they are provided with a login ID and password that allows them to access online tools such as student Gmail and other Google Apps tools.

About "Google Apps for Education"

Medicine Hat Catholic School District provides access to and manages Google Apps for Education accounts for staff and students in the District. These online applications allow staff & students to communicate and collaborate using Google powered email, calendars, document sharing, and websites. These applications are different from public Google applications (such as Gmail) in that they are managed by the District, do not include any advertising, and have more strict filtering and content controls. See <https://tinyurl.com/yd376dl8> for detailed information about privacy and Google Apps (with thanks to Edmonton Public Schools).

Where is the data stored?

Sensitive student data (student attendance, schedule, grades, etc.) are stored in PowerSchool (School District) file servers. Student files (e.g. essays, presentations, email, etc.) are stored on Google's servers outside of the District (in the US).

What information and resources are parents and students able to access through Google Apps?

Students will have access to their student work, calendars, and collaborative tools to create documents, presentations, and sites whenever they have access to the internet - at any time, from most types of devices. Students can maintain access to their email, files, and websites as they move from grade to grade and from school to school.

THANK YOU FOR YOUR REGISTRATION

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